

3 STEPS FOR A SUCCESSFUL FIRST CLUB MEETING



STEP 1

PREPARE

Once you have established what day and time your club meeting will be, it's time to plan! Use the [First Meeting Agenda](#) provided by BC2M to kick off your club!

- Practice & practice! Make sure to review the agenda at least a week before. Members are likely to engage with you if you sound excited and confident, so preparation is KEY
- Prep materials! You will need a laptop to watch the Welcome Presentation video and other materials for the community-building activity.
- Take a deep breath: Being a club leader can come with a lot of pressure. No matter the outcome of the meeting, you did your best! Give yourself and one another positive affirmations.
- Incentivize: Offer cookies or pizza for members. Ask club advisor for food & safety guidelines.

STEP 2

ADVERTISE

To have a successful turn out, GET THE WORD OUT! See below tips and tricks on ways to spread the word about your club:

- Take advantage of tabling during club recruitment week.
- Utilize our BC2M Club Kits. This box comes with free merch that you can give to your peers.
- Make a school announcement that lets students know when and where your club is meeting.
- Ask teachers if you can quickly promote the club at the beginning of class.
- If you have one, utilize your BC2M Instagram account!

STEP 3

FOLLOW SCHOOL & BC2M GUIDELINES

- Don't host a meeting without your advisor present
- BC2M meetings are open to everyone. Be inclusive, not exclusive!
- Remember, BC2M is not a form of peer counseling or therapy. If someone needs support, refer to them to your school support or Crisis Text Line (text BC2M to 741741)
- Stay organized: Make a habit of creating meeting agendas ahead of time and sending out meeting reminders to members!